

# **WEBB COUNTY REQUEST FOR PROPOSAL**

## **RFQ 2013-15     CSCD/PAL Building on Zapata Hwy**

**All parties submitting a team for consideration will be expected to have a proposal presentation made before the court and for final selection of the team; current date of the Webb County Commissioner's Court is December 9, 2013.**

### **Introduction**

Webb County has appropriated funds for the renovation of the CSCD/PAL (Community Supervision and Corrections Department/ Police Activity League). The Webb County Commissioner's Court has selected the Design Build method of construction. The teams are asked to prepare a presentation identifying the work they propose to do given the needs of Webb County and available budget. The estimated amount for the project is \$800,000.00.

### **Scope of services**

The original building was jointly used for both programs. Water damage from a city overflow of sewage and ageing of the building are the reasons for the renovations. The 2 programs are intended to work independently of each other; only minimally do they operate at the same time.

Both program personnel have identified their needs. It is understood that while the offices may be configured differently from the original configuration, additional space will not be available. CSCD will provide adult probation services during regular working hours in the proposed 18 offices. The PAL program is a boxing training program conducted by the Sheriff's Department for school age children and is generally in operation after 4 PM.

CSCD requires

1. 18 offices
2. 1 classroom
3. 1 Conference room
4. 1 Male and 1 Female Restroom for staff
5. 1 Male and 1 Female Restroom for the public
6. U/ A Lab/ Restroom
7. Lunch/ Break Room
8. Lobby
9. Storage Rooms
10. Fire and security alarm (universal)
11. Stone or brick façade at the entrance
12. Computer Room for drops

PAL program requires

1. Building with insulated interior and sun light
2. Fire and Security Alarm ( universal)
3. 1 Male and 1 Female restroom
4. Concession stand
5. Kitchen
6. Outdoor shaded area
7. A large training area suitable for a boxing ring surrounded by seating areas.

It is expected that the selected team will review with the Webb County energy consultant lighting and HVAC decisions.

The selected team will also be expected to review with the MIS (Management Information Systems) Director decision regarding internet, phone, and cable wiring.

There is concern for water damage to the stucco exterior. Presenters will be expected to address this issue.

The firms are expected to do a presentation to the Webb County Commissioner's Court. While detailed design drawings are not required for the presentation, preliminary drawing could play an important role in the selection of the design built team.

#### Proposal Information

1. Proposals are due at **Webb County Clerk's Office, Justice Center, 1110 Victoria, Suite 201, Laredo, TX 78040 by 2:00pm on December 02, 2013.**
2. Presentations to the court will be during **Webb County Commissioner's Court Meeting on December 09, 2013. At 9:00am**  
It is recommended that proposers be on the lookout in case there is a change in meeting date.
3. No payment or performance bond is required at this time. Selected firm will be required to provide a payment and performance bond before contract is signed.